

## Vacation Week Credit Form

To uphold our high standard of quality, we budget for everyday costs related to our dedicated teachers and our educational resources. Tuition is due and required to hold a child's space regardless of a child's absence from the program for any reason (including holidays or illness), or closure due to situations beyond the program's control (inclement weather, power outages, etc.). Tuition is due each week, as outlined on the Parent Agreement Contract. Children can attend half of their scheduled time in full day increments only. Vacation Credits vary for children enrolled in a School Age Program, see the Vacation Credits policy. School Age students that attend a full day program will pay the full day/school vacation rate.

Child's name: \_\_\_\_\_

Name of center which child attends: \_\_\_\_\_

Date(s) child will not be attending: \_\_\_\_\_

week 1 of 2

week 2 of 2

Parent/guardian name: \_\_\_\_\_

Parent/guardian signature: \_\_\_\_\_

Today's date: \_\_\_\_\_

- 2 weeks of vacation credit are allowed per year (September – August) at half of the regular tuition rate.
- All vacation credit requests must be accompanied by this Vacation Week Credit Form.